



JOB DESCRIPTION: ACCOUNTANT

We are looking for a highly motivated **Accountant**, to join the Finance Department at our Head Office in Cape Town.

Reporting to the Financial Manager, this role is a fantastic opportunity to grow your career in finance and operational aspects of the business, while working on five of South Africa's leading sporting, outdoor and athleisure brands.

The Accountant is responsible for preparing the financial management accounts for the business on a monthly basis. The Accountant is also responsible for the development, implementation and modification of internal finance controls and company policies and procedures.

LOCATION: Cape Town, South Africa

RESPONSIBILITIES AND DAILY DUTIES:

- Forecast and budget preparation.
- Measuring financial performance against key performance indicators.
- Keeping accurate financial records and reconciliations of key accounts.
- Maintaining accurate fixed asset and tax asset registers.
- Preparing and balancing of the bank reconciliations.
- Performing cost benchmarking studies to identify areas of cost saving.
- Propose and implement financial best practices.
- Maintain a documented system of accounting policies and procedures.
- Ensure compliance with all statutory requirements.
- Forecast cash flow positions related to borrowing needs and available funds.
- Support and prepare for the annual financial audit.
- Create additional analyses and reports as requested by management.
- Management of the finance department and staff.

REQUIRED SKILLS AND QUALIFICATIONS:

- SAIPA, or Bachelor degree/Advanced Diploma in Accounting
- 3 Years' experience as an accountant
- Strong Excel skills
- Good leadership and communication skills demonstrated on application
- Staff management experience

ADVANTAGEOUS SKILLS:

- Power BI systems knowledge
- Microsoft Navision ERP systems knowledge

WHAT WE OFFER:

- Competitive remuneration
- Pension Fund contribution
- Medical Aid contribution

TO APPLY:

Please send your CV application with the necessary documentation and your personal details to our HR Department hr@performancebrands.co.za