



JOB DESCRIPTION: TRIMS-STORE SUPERVISOR

We are looking for a highly motivated **Trims-Store Supervisor**, to join the Production Department at our factory in Lansdowne.

Reporting to the Production Manager, this role is a fantastic opportunity to grow your career in stock management while working on five of South Africa's leading sporting, outdoor and athleisure brands.

LOCATION: Cape Town, South Africa

RESPONSIBILITIES AND DAILY DUTIES:

- Receiving, barcoding and safely storing trims
- Ordering of trims and follow up to ensure on time delivery
- On time and in full pick & pack of trims and issuing out to production in full
- Communicating with suppliers with regards to new developments
- Requesting samples for designers
- Communicating with planners with regards to early / late deliveries
- Creating new items on our NAV stock management system
- Processing the consumption of trims on NAV and managing exceptions
- Performing annual and sectional stock counts of all trims
- Confirming accuracy of trims listed in Bill of Materials (BOMs) and advising the product centre on any BOM changes required

REQUIRED SKILLS AND QUALIFICATIONS:

- Grade 12 qualification
- 2 Years working experience in a supervisory position
- Experience in stock management
- Attention to detail, process driven and able to implement stock controls
- Computer literacy

WHAT WE OFFER:

- Competitive remuneration
- Pension Fund contribution
- Medical Aid contribution

TO APPLY:

Please send your CV application with the necessary documentation and your personal details to our HR Department hr@performancebrands.co.za